

THE EQUITY TRUST COMPANY

UNCOLLECTABLE UNSECURED

NOTE FORM



PLEASE NOTE:
YOU MUST SUBMIT SUPPORTING
DOCUMENTS WITH THIS FORM



The following documents must be submitted with this form.



WHEN TO USE THIS FORM

This Form should be used when:

- You have an Unsecured Note (a note that has no stated collateral);
- The Unsecured Note has no value because the note is uncollectable (the borrower cannot or will not repay the loan);

Note: Use *Fair Market Value Form* for secured notes.



GENERAL INFORMATION

- All sections should be answered completely.
- Be sure to fully document any collection efforts. If additional space is needed, attach a separate sheet "Addendum A" with your signature and date.
- Include any supporting documentation which may prove collection efforts taken.



CONTACT INFORMATION

PHYSICAL ADDRESS:

Equity Trust Company
225 Burns Road
Elyria, OH 44035

PHONE NUMBER:

(440) 323-5491

WEBSITE:

www.trustetc.com

For assistance, please contact a member of your First Class Service Team at:

TOLL FREE:

(877) 693-8208

Or e-mail questions to:

E-MAIL:

help@trustetc.com



SUBMISSION OPTIONS

BY FAX:

(440) 366-3755

REGULAR MAIL:

Equity Trust Company
P.O. Box 1319
Elyria, OH 44036

BY E-MAIL:

help@trustetc.com

OVERNIGHT MAIL:

Equity Trust Company
225 Burns Road
Elyria, OH 44035

DO NOT FAX OR MAIL THIS COVER PAGE

